*Annex No 16 to Contest Rules - Criteria approved by the POWER Monitoring Committee*

**Criteria approved by the POWER Monitoring Committee**

1. **Access criteria verified at the stage of formal and substantive evaluation**

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| ***Item no.*** | ***Access criteria verified at the formal evaluation stage*** |
| 1. | Project implementation deadline shall not be earlier than 31 December 2020 and not later than 30 June 2023.  *Under this criterion the project shall be evaluated based on the co-financing application content - item 1.7 - Project implementation time and the Contest Rules provisions on application submission deadlines. A project which fails to meet the criterion shall receive a negative rating.* |
| 2. | Commencement date of the project shall not be later than 9 months following the deadline for submission of applications under the contest.  *Under this criterion the project shall be evaluated based on the co-financing application content - item 1.7 - Project implementation time and the Contest Rules provisions on application submission deadlines. A project which fails to meet the criterion shall receive a negative rating.* |
| 3. | The project shall target only one sector specified in the Contest Rules.  *Under this criterion the project shall be evaluated based on the co-financing application content. A project which fails to meet the criterion shall receive a negative rating.* |
| 4. | The amount of co-financing applied for shall not exceed the allocation amount intended for the project co-financing as laid down in the Contest Rules.  *Under this criterion the project shall be evaluated based on the co-financing application content - item V - Project budget. A project which fails to meet the criterion shall receive a negative rating.* |
| 5. | The Entity acts as an Applicant or partner only for one co-financing application submitted under the Contest.  *Under this criterion the project shall be evaluated based on the summary of co-financing applications submitted to PARP. A project which fails to meet the criterion shall receive a negative rating.* |
| 6. | The number of entities submitting a partnership is consistent with the Contest conditions, i.e. it does not exceed 5 entities (Applicant/Leader + 4 partners, if relevant).  *Under this criterion the project shall be evaluated based on the co-financing application content - item II Applicant (Beneficiary). A project which fails to meet the criterion shall receive a negative rating.* |
| 7. | The co-financing application is accompanied by the Sectoral Council Feasibility Study.  *Under this criterion the project shall be evaluated based on the co-financing application content - item IX Annexes and document ‘Sectoral Council Feasibility Study”.* *A project which fails to meet the criterion shall receive a negative rating.* |
| 8. | Project output indicator (i.e. number of entrepreneurs engaged in the identification and forecasts of qualification and vocational needs in the labour market thanks to ESF) is consistent with the Contest Rules conditions (i.e. min. 35 entrepreneurs).  *Under this criterion the project shall be evaluated based on the co-financing application content - item 3.1.1. Output indicators. A project which fails to meet the criterion shall receive a negative rating.* |
|  | ***Access criteria verified at the substantive evaluation stage*** |
| 9. | Already before submission date the majority of entities submitting the project co-financing applications should have at least 5 years’ experience, in the actions supporting the sector for which the project is submitted.  *Under this criterion the project shall be evaluated based on the declaration, enclosed with the co-financing application of the Applicant and Partners (if any), specifying the sector supporting actions under implementation in accordance with the model attached as Annex No X to the Contest Rules, and signed by the persons authorised to represent the Applicant or Partners (if any), respectively. A project which fails to meet the criterion shall receive a negative rating.*  *NOTE: The* ***sector supporting actions*** *shall mean any activity of an entity aimed at the development of the sector to improve workers’ competences and their adjustment to the needs of entrepreneurs. The sector supporting actions include research, education, promotion and other activities carried out within the framework and/or for the sector sake.* |
| 10. | The Applicant and the Partners (if any) shall associate at least 30 representatives of the sector (natural persons conducting a business activity or legal persons) for the benefit of which the Project is submitted.  *Under this criterion the project shall be evaluated based on the declaration enclosed with the co-financing application of the Applicant and Partners (if any) with the list of the associated sector representatives in accordance with the model attached as Annex No X to the Contest Rules, and signed by the persons authorised to represent the Applicant or Partners (if any), respectively. A project which fails to meet the criterion shall receive a negative rating.*  *NOTE: The term* ***associate*** *shall mean affiliation of the natural persons conducting business activity or legal persons to a given entity.* |
| 11. | The Applicant or the Partner (if any) has proven experience in at least 1 out of 4 items specified below:   * participation in the works related to the Polish Qualification Framework (PQF) or Sectoral Qualification Framework (SQF) - within the sector for the benefit of which the Project is submitted, * delivery of opinions or contribution to the development or development of at least 3 education programmes related to the sector for the benefit of which the Project is submitted over the period of 5 years preceding the submission of application, * cooperation with at least 3 formal or non-formal education institutions in total to prepare pupils or students or course attendants or trainees to the occupations related to the sector for the benefit of which the Project is submitted over the period of 5 years preceding the submission of application, in particular in the area of apprenticeships and traineeships, * development of the core curriculum for an occupation in the sector for the benefit of which the Project is submitted over the period of 5 years preceding the submission of application.   *Under this criterion the project shall be evaluated based on the declaration, enclosed with the co-financing application of the Applicant and Partners (if any), on the experience in the implementation of activities aimed at the adjustment of the education system to the labour market needs in accordance with the model attached as Annex No X to the Contest Rules, and signed by the persons authorised to represent the Applicant or Partners (if any), respectively. The certificates issued by the external entities to confirm the experience are required under this criterion.* *A project which fails to meet the criterion shall receive a negative rating.*  *NOTE: The* ***educational programme*** *shall mean a programme comprising particular knowledge and skills to be transferred in the formal or non-formal education system, and also comprising the scenarios of classes including the methods of learning content transfer and skill managing (adapted to the target group, classes subject matter, educational targets set) and specific assessment criteria and exam requirements (principles, aims, indices).* |
| 12. | The project co-financing application shall be accompanied by cooperation declarations of at least 10 different potential members of the Sector Skills Council of the sector for the benefit of which the Project is submitted in accordance with the following guideline.  The cooperation declaration have been submitted by the entities representing at least 3 out of 5 groups of stakeholders of the sector involved in the Project, recommended by the Applicant and Partners (if any) to become members of the Sector Skills Council, i.e.:   * representative(s) of the formal or non-formal education institution(s); * representative(s) of social partners or trade organisations or trade unions acting for the benefit of the sector; * institution representative(s) who is/are in charge of supervision and control; * representative(s) of the Labour Market Board or Voivodship Labour Market Board; * representatives of enterprises – in line with the structure of a given sector.   *Under this criterion the project shall be evaluated based on the* cooperation declarations*, enclosed with the co-financing application, drawn in accordance with the model attached as Annex No X to the Contest Rules, and signed by the persons authorised to represent the entities.* *A project which fails to meet the criterion shall receive a negative rating.* |
| 13. | The Project envisages that the Sector Skills Council will implement at least the tasks specified in the Detailed Description of the Priority Axes OP KED for the Council, Measure 2.12.  *Under this criterion the project shall be evaluated based on the co-financing application content - item 4.1 – Tasks. Should the Applicant not plan any of the tasks specified in the Detailed Description of the Priority Axes OP KED in the co-financing application, the application shall receive a negative rating at the stage of substantive evaluation since it does not meet the access criterion at the stage of substantive evaluation.* |
| *14.* | The personnel engaged in the Project implementation shall have at least the following experience:   * Project management specialist (a person experienced in management of at least 2 projects of at least PLN 1 million total value which have been completed 5 years before the application submission date); * The Council activity animator (a person who, during 3 years that preceded the application submission date, has gathered experience in carrying out activities aimed at the adjustment of education to the needs of the sector for the benefit of which the project is submitted).   *Under this criterion the evaluation shall be carried out based on the Applicant’s and Partners (if applicable) declaration, enclosed with the co-financing application, on engagement of personnel with relevant experience for the Project implementation. Simultaneously, the Applicant has to enclose with the co-financing application the curriculum vitae of the Project management specialist, including the documents which prove the required experience, and the curriculum vitae of the Council activity Animator, including the documents which prove the required experience (if the Animator is employed by the Applicant under a contract of employment).*  *NOTE: The* ***Project*** *shall mean a one-off project comprising a set of interlinked tasks and undertaken to achieve the pre-set objectives.  The ESF funded project implemented shall mean a project the implementation of which has been completed and for which the supervising institutions approved the final application. The commercial project implemented shall mean a project the implementation of which has been completed and for which the invoice was paid by the customer.*  *NOTE: The* ***activities aimed at the adjustment of education to the needs of the sector*** *shall mean any activity of the Council activity Animator intended to adjust the school/out-of-school education system to the needs of labour market in a given sector, e.g. through the following:*   * participation in providing opinions/developing curricula/core curricula for the sector for the benefit of which the Project is submitted, * cooperation with the formal/non-formal education units in the area of preparing the pupils/students/course attendants/trainees to the occupations/work in the sector for the benefit of which the Project is submitted, etc. |

1. **Strategic criteria**

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| ***Item no.*** | ***Criterion*** | ***Maximum score*** |
| 1 | **Sector Skills Council Feasibility Study:** Analysis of the sector and its socio-economic, institutional and legal environment and its competence related needs  Under the criterion this element shall be evaluated based on the Sector Skills Council Feasibility Study (item I) the model of which is enclosed with Annex X to the Contest Rules. | **20** |
| 2 | **Sector Skills Council Feasibility Study:** Description of the organization and functioning of the Sector Skills Council  Under the criterion this element shall be evaluated based on the Sector Skills Council Feasibility Study (item II) the model of which is enclosed with Annex X to the Contest Rules. | **40** |
| 3 | **Sector Skills Council Feasibility Study:** Identification and description of the milestones of the Project implementation  Under the criterion this element shall be evaluated based on the Sector Skills Council Feasibility Study (item III) the model of which is enclosed with Annex X to the Contest Rules. | **15** |
| 4 | The number of projects implemented by the sector entrepreneurs in the area of cooperation with formal or non-formal education institutions during 5 years preceding the application submission date.  *Under this criterion the project shall be evaluated based on the declaration enclosed with the co-financing application of the Applicant and Partners (if applicable) with the list of projects implemented by the sector entrepreneurs in the area of cooperation with formal or non-formal education institutions in accordance with the model attached as Annex No X to the Contest Rules, and signed by the persons authorised to represent the Applicant,* including the educational institutions certificates confirming the cooperation with a given entrepreneur*.*  *NOTE: The* ***entrepreneurs*** *shall mean the entrepreneurs brought together by the Applicant and Partners (if applicable) as well as the entrepreneurs who signed the cooperation declaration referred to in the access criteria.* | **10** |
| 5 | Number of the letters of intent from the formal or non-formal education institutions presented by the Applicant and the Partners (if applicable).  *Under the criterion this element shall be evaluated based on the letters of intent enclosed with the co-financing application.* | **5** |
| 6 | Number of the letters of intent from the public administration institutions acting as supervisors or regulators for the sector, presented by the Applicant and the Partners (if applicable).  *Under the criterion this element shall be evaluated based on the letters of intent enclosed with the co-financing application.* | **5** |
| 7 | Number of the letters of intent from the organisations referred to in the Act of 24 July 2015 on the Social Dialogue Council and other social dialogue institutions, presented by the Applicant and the Partners (if applicable).  *Under the criterion this element shall be evaluated based on the letters of intent enclosed with the co-financing application.* | **5** |